

# Dunkerton Elementary Class Preference Request Form

Return to the Elementary Office by Friday, April 25, 2014

Parent/Guardian Name:

Address:

City

Phone Number:

Grade student will be in for 2014-2015 school year: \_\_\_\_\_

Student name: (first and last name)

Teacher Requested:

Student(s) Requested to be separated from:

We spend a lot of time creating class lists for each school year. The process starts with teachers meeting and discussing each child's strengths, weaknesses, behavior, and personality traits. They create class lists based on this information and get those lists to me. I then review the lists and consider other factors such as special education and co-teaching factors that would make sense to have some students grouped in the same room. Our students are never randomly placed with teachers.

I won't guarantee that your request will be honored, but I can guarantee it will be read and considered. Dunkerton Elementary has an amazing staff. Every teacher wants the absolute best for your student and our school. Even if your request is not honored, please know that a process was followed, and we truly did place your child where we thought he/she should be.

Rational:

This needs to be specific reasons for your request. If the concern involves separating your child from another student you need to state that. You need to explain if it is a personality conflict, or the students are related. If you want your child placed with a specific teacher or student the rational needs to be stated. Completion of this form is kept confidential between myself and the teachers. Incomplete information will receive the least amount of consideration. If you need additional space please use the back of this form.

Parent/Guardian signature:

Date signed:

Date turned into the office (completed by office personnel):

All requests will be reviewed. Requests are confidential. However, completion of this form **DOES NOT** guarantee that the request will be granted. No forms will be accepted after Friday, April 25<sup>th</sup> 2014.